

ISLE OF ANGLESEY COUNTY COUNCIL	
<b>Report to:</b>	Governance and Audit Committee
<b>Date:</b>	4 December 2025
<b>Subject:</b>	Governance and Audit Committee Action Log
<b>Head of Service:</b>	Marc Jones Director of Function (Resources) and Section 151 Officer <a href="mailto:MarcJones@anglesey.gov.wales">MarcJones@anglesey.gov.wales</a>
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<b>Nature and Reason for Reporting:</b> This report informs the members of the Governance and Audit Committee about the status of the actions / decisions it has agreed upon.	

## 1. Introduction

- 1.1. This action log is updated prior to each meeting to enable the committee to monitor the progress and completion of the actions/decisions it has agreed upon.

## 2. Recommendation

- 2.1. That the Governance and Audit Committee notes the actions detailed in the following table and is content that the actions have been implemented to its satisfaction.

## Governance and Audit Committee Action Log

No.	Date of Meeting	Agenda Item	Action	Action Owner	Action Taken	Status
10	<a href="#">27/06/24</a>	9	Monitoring the number of people in economic inactivity be included as part of the Council's population trends dataset.	Performance and Projects Team Manager	The Council has completed a socio – economic analysis of the island's population, this includes economic inactivity, a report for the north Anglesey region was presented to the <a href="#">Executive in July 2024</a> .  A report for the whole island is also in progress and will be published shortly.	In progress.
	<a href="#">05/12/24</a>	3			UPDATE: At its meeting of the 5 December 2024 (Item 3), the Performance and Projects Team Manager agreed to provide the committee with a link to access the Quod Anglesey socio-economic analysis and impact report when published.	
	<a href="#">08/05/25</a>	3			UPDATE: At its meeting of 8 May 2025, Head of Audit and Risk provided an update from the Performance and Projects Team Manager that the Quod Anglesey socio-economic analysis and impact report has been completed but has yet to be published.	
	<a href="#">26/06/25</a>	4			UPDATE: Leadership Team is considering how to communicate and share the report.	

No.	Date of Meeting	Agenda Item	Action	Action Owner	Action Taken	Status
16	<a href="#">19/09/24</a>	5	The Annual Concerns, Complaints and Whistleblowing Report for 2024/25 to the Committee to include salient information regarding Social Services service user concerns and complaints.	Director of Function (Council Business) / Monitoring Officer	<p>The annual report has been postponed until the committee's meeting in September to coincide with the Public Service Ombudsman for Wales's (PSOW) annual letter.</p> <p>UPDATE: The issue of the Public Services Ombudsman for Wales Letter 2024/25 is delayed due to a data issue. As a result, the Letter will now be presented to December 2025 meeting. Accordingly, the Annual Concerns, Complaints and Whistleblowing Report will be postponed to coincide with the Ombudsman's Letter.</p> <p>UPDATE: Annual Concerns, Complaints and Whistleblowing Report for 2024/25 issued to the committee on 04/12/25 included salient information regarding Social Services service user concerns and complaints.</p>	Complete.
19	<a href="#">05/12/24</a>	5	The Committee to be provided in due course with an update on the progress of the identified measures to provide resolutions.	Director of Function (Council Business) / Monitoring Officer	Concerns raised by a service regarding the CRM will require further adaptations, but the capacity to implement them are currently limited. The unfilled position may also limit a meaningful update. A progress update will therefore be provided in the next annual complaints report, in July 2025, allowing the committee to receive information before the next annual PSOW letter.	Complete

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					<p>UPDATE: The annual report has been postponed until the committee's meeting in September to coincide with the Public Service Ombudsman for Wales's annual letter.</p> <p>UPDATE: The issue of the Public Services Ombudsman for Wales Letter 2024/25 is delayed due to a data issue. As a result, the Letter will now be presented to December 2025 meeting. Accordingly, the Annual Concerns, Complaints and Whistleblowing Report will be postponed to coincide with the Ombudsman's Letter.</p> <p>UPDATE: Annual Concerns, Complaints and Whistleblowing Report for 2024/25 issued to the committee on 04/12/25 included an update on the progress of the identified measures to provide resolutions.</p>	
20	<a href="#">05/12/24</a>	11	For future external audit and regulator monitoring reports, updates on the progress of responses to recommendations be accompanied by a timescale for the completion of the work.	Performance and Projects Team Manager		Next report due December 2025.

No.	Date of Meeting	Agenda Item	Action	Action Owner	Action Taken	Status
24	<a href="#">08/05/25</a>	9	The Director of Function (Resources)/Section 151 Officer to raise the issue of policy guidance on AI usage within the council with the Leadership Team.	Director of Function (Resources) / Section 151 Officer	A policy has been drafted, and recently updated following comments made by the Data Protection Officer. Leadership Team will consider and adopt when they can allocate a slot.	In progress.
	<a href="#">26/06/25</a>	4			UPDATE: Leadership Team considered the draft policy at its meeting of 17/06/25 and have asked for it to be further reviewed.	
25	<a href="#">16/07/25</a>	5	The final version of the Annual Governance Statement to include RAG status indicators for the governance matters identified in the previous year.	Performance and Projects Team Manager	The Annual Governance Statement submitted to the committee on 23/10/25 included RAG status indicators for the governance matters identified in the previous year.	Complete.
26	<a href="#">16/07/25</a>	5	The committee to be provided with an update on progress against the governance matters identified through the 2024/25 assessment process at its December 2025 meeting.	Performance and Projects Team Manager	Performance and Projects Team Manager has requested postponement until the committee's February 2026 meeting.	
27	<a href="#">16/07/25</a>	5	The committee's members to be provided with an analysis of the staff attrition rate, including a breakdown of internal movements as opposed to external exits.	Performance and Projects Team Manager	The Performance and Projects Team Manager has explored this with colleagues in HR. Unfortunately, the HR system does not allow movement of staff between services to be easily tracked. Officers are looking into this and hope to provide an update by next meeting.	

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28	30/09/25	4	The Head of Audit and Risk to confirm with the Performance and Projects Team Manager that the recommendations from the Audit Wales report on the council's use of performance information: service user perspective and outcomes are monitored and will be included in the next monitoring report coming to the meeting in December 2025.	Head of Audit and Risk / Performance and Projects Team Manager	<p>The Performance and Projects Team Manager has confirmed that the recommendations from the report are being monitored, and progress with implementation was included in a <a href="#">monitoring report</a> to the committee in December 2024. A further report will be made to the committee in December 2025.</p> <p>The Performance and Projects Team Manager added that he is part of a network established by the Welsh Local Government Association (WLGA) to look at the progress with implementing the recommendations from this review.</p>	Complete
29	30/09/25	5	The Chief Public Protection Officer to bring the completed three-year Corporate Health and Safety strategic plan, incorporating SMART actions, to a future meeting of the committee.	Chief Public Protection Officer		

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30	30/09/25	6	<p>The Head of Audit and Risk to circulate to the committee's members:</p> <ul style="list-style-type: none"> <li>• 'Managing the Poverty Risk' internal audit review action plan</li> <li>• Tackling Poverty Strategy Operational Plan</li> </ul>	Head of Audit and Risk	<p>Head of Audit and Risk issued the internal audit action plan to members of the committee on 23/10/25.</p> <p>The Tackling Poverty Strategic Plan has been scrutinised by the Partnership and Regeneration Scrutiny Committee, with it last being scrutinised in March 2024. Therefore, to avoid duplication of oversight, the Scrutiny Forum was approached to provide assurance to the Governance and Audit Committee that they have oversight of the plan.</p> <p>In their forum meeting on 25 November 2025, the chairs and vice-chairs of Scrutiny recommended the following:</p> <p>The forum members did not feel that scrutinising the Tackling Poverty Operational Plan was a high priority given that internal audit had provided reasonable assurance in a recent report. However, the Partnership and Regeneration Scrutiny Committee will be scrutinising external partners under a tackling poverty theme next year, and considering the Governance and Audit Committee's request, a report to update the committee on progress against the Council's Tackling Poverty Strategy at the same meeting would be useful. The meeting has been pencilled in for April but may need to move to June 2026.</p>	Complete.

No.	Date of Meeting	Agenda Item	Action	Action Owner	Action Taken	Status
31	30/09/25	7	The Head of Audit and Risk to notify the committee members by e-mail whether the three asset management related actions with a due date of 1 October 2025 were completed by this deadline.	Head of Audit and Risk	The Head of Audit and Risk notified members of the committee, on 28/10/25, that the three asset management related actions, with a due date of 1 October 2025, had all been resolved.	Complete
32	30/09/25	8	With regards the council's self-assessment process, the committee requested the Performance and Projects Team Manager considered feedback on scoring clarity and evaluation criteria and for the 2025/26 review, recommended a more objective, data-driven approach, along with the removal of the "Exceeds Expectations" category to enhance transparency.	Performance and Projects Team Manager	The Performance and Projects Team Manager has confirmed that he will consider the committee's comments when developing next year's self-assessment template.	Complete